



COVID-19 Parent Guidelines

Revised August 1, 2020

As we reopen our school, we have revised our Health & Safety Policies & Procedures to ensure that our students, parents and staff are provided with; the safest, sanitary environment. Our policies will be updated based on the recommendation of local, state and federal health officials. The safety of our students, families and staff is our first priority!

What type of changes should you expect?

- Changes in our drop off routines.
- Changes to the staff/parent interaction.
- Changes to access given on our premises and in the classroom.
- Changes in our classroom procedures.
- Changes to our classroom layout.
- Changes in our hygiene, cleaning and disinfecting procedures.
- and more

Teachers & Staff

- Teachers & staff will have their temperatures taken upon arrival, each day.
- Teachers & staff will be required to wear facemask as recommended by the NYC DOHMH.
- Teachers & staff will commit to social distancing throughout the day, when possible.
- Teachers & staff will wash and sanitize their hands frequently, throughout the day.
- and more

Changes to our drop off and pick up procedures:

- Parents are required to wear mask/face-covering during drop-off & pick-up.
- All students temperatures will be taken daily, upon arrival.
- During drop-off & pick-up a staff member will escort and collect all students.
- Parents will not be given access to the classrooms during pick-up & drop-off.
- Parents arrival time will be staggered in order to maintain social distancing requirements .
- During drop-off or pick up, parents will be required to take a brief health survey.
- Parents WILL be permitted on the premise, after hours (when no student is present), by appointment only.
- Parents are required to contact the school 20 mins. prior to pick-up, daily; in order for dismissal to be done in a timely & safe manner.

Changes in the Classrooms:

- All classroom sizes/capacity will decreased
- Classroom layout has been restructured to ensure the greatest distance allowable.
- The maximum number of students in a group is 15 total.
- Students will not be permitted to bring toys from home to school.
- Lunch boxes will NOT be accepted into the classrooms.
- All lunches & snacks from home must be sent in brown paperbags.
- All food items must be sent in disposable wrappings (such as foil, wax paper, zip-loc bags, etc.).
- All Classroom materials that cannot be disinfected, has been removed from the classrooms.
- If you would like for your child to wear a mask, please send in a labeled mask with them, daily.

Health & Safety Precautions / Procedures

- Mandatory visual health screening will be conducted for all staff members and students.
- All staff & students will have their temperature taken upon arrival, daily.
- All staff members are required wear PPE facemask.
- Any staff or student that displays a temperature of 99 degree or higher, will not be permitted on site.
- Staff and students that display symptoms similar to those of the coronavirus disease , which includes (but not limited to) fever, coughing, difficulty breathing (without recent physical activity), fatigue, or extreme fussiness will be sent home.
- Any staff or student that displays symptoms of illness and COVID-19 will be removed from the classroom, away from all students and staff, until their departure.
- Pacifiers, sippy-cup, reusable bottles, etc. will not be permitted on site.
- If any staff or child tests positive for COVID-19 the NYC Department of Health will be notified.
- If any staff or child tests positive for COVID-19 he/she will be required to remain home for 14 days.
- If the parent of a child tests positive for COVID-19, that child will have to remain quarantined, at home for 14 days.
- The classrooms, offices, corridors and frequently touched objects and surfaces will be disinfected 2-4 times daily.
- Failure to comply with Simfran Academy's policies & procedures will place your child at risk of being suspended and/or expelled from our program .